

**Minutes of a Meeting of Naphill Village Hall & Playing Fields Council  
held virtually using Zoom on Monday 3<sup>rd</sup> August 2020 at 7.30pm**

**Present:** Clive Lawrence, Chairman  
Paul Riglar, Treasurer  
Judy Whitehouse, Secretary  
Tanya Stevens, Lettings Secretary

**Members:** Dennis Lynch, June Lynch, Jo Keattch, Gloria Leflaive, Judy Redrup, Linda Clark, Sarah Bacon, Dani Bowman, Ruth Daly, Dave Evans

Item	Action
<p><b>1. Apologies for Absence</b></p> <p>Cathryn Carter, Peter Williams, Andrew Wasilewski</p>	
<p><b>2. Declarations of Interest</b></p> <p>There were no declarations of interest.</p>	
<p><b>3. Minutes of Previous Meeting on 6<sup>th</sup> July 2020 (Zoom)</b></p> <p>The minutes of the previous meeting held on Monday 6<sup>th</sup> July 2020 were approved with no amendments. They will be signed by the Chairman when circumstances permit but are approved to be published on the web site.</p>	
<p><b>4. Report of Actions Taken Under Delegated Powers</b></p> <p>An emergency meeting was held regarding the pizza van and was attended by Clive, Paul, Peter and Cathryn. At this meeting it was agreed that the previous decision to review at tonight's meeting was upheld.</p>	
<p><b>5. Matters Arising</b></p> <p>Nothing additional to the tabled agenda items.</p>	
<p><b>6. Plans to Open the Village Hall</b></p> <p>The working party have not met. .</p> <p><b>Pizza Van</b></p> <p>It was proposed by Norma Clarke and seconded by Dennis Lynch that we give the pizza van notice now with their last day as 27<sup>th</sup> August. This is in preparation for re-opening the hall. Voting took place. For 12, against 1, abstentions 1 <b>MOTION CARRIED.</b></p> <p><b>Play Area</b></p> <p>The annual inspection has not yet taken place. The notice needs to be redone as the person who to report to is faded. Linda kindly agreed to do this.</p> <p>Clive will organise a rota to clean up the play area twice a week with all Trustees included unless they opt out separately directly to Clive.</p> <p><b>Opening the Village Hall</b></p> <p>It was agreed that we would circulate the checklist to all hirers to see who be</p>	<p><b>Linda C</b></p> <p><b>Clive L</b></p> <p><b>Tanya S</b></p>

<p>interested in starting using the hall again from 1<sup>st</sup> September with a list of all the requirements that they would have to adhere to in order to do so.</p> <p>We would need a register for everyone that enters the hall including name, address and contact details.</p> <p><b>Car Park</b></p> <p>It was agreed that the car park would remain closed but could be opened in particular circumstances by special arrangement.</p>	
<p><b>7. Fundraising Activities</b></p> <p>Dog show arrangements are going well. Scarecrow competition is in hand. Judges will be Peter, Catherine and Ruth with judging taking place over the bank holiday weekend. Linda will ask Leigh Lewis or the Coop for prizes.</p> <p>Classics on the Drive - awaiting further information.</p> <p>No news re the fireworks until the meeting in the middle of August.</p> <p>It was noted that there is quite a bit of interest in the Christmas Fayre.</p>	<p><b>Linda C</b></p>
<p><b>8. Health and Safety</b></p> <p>The fence around the play area will need to be replaced in the near future.</p> <p>There is a hole that needs filling in the football pitch centre spot.</p>	<p><b>Clive L</b></p>
<p><b>9. Treasurer's Report</b></p> <p>The Treasurer's report was circulated in advance. There were no questions.</p> <p>The licence for the Hallmaster system has been renewed at a cost of £212 which Paul has paid. It was <b>AGREED UNANIMOUSLY</b> that Paul should be reimbursed for this.</p> <p>Clive has purchased signs, bought some bark chippings; and got industrial hand sanitisers and gel for the hall. It was further <b>AGREED UNANIMOUSLY</b> that Clive should be reimbursed £332.50 for these items of expenditure.</p> <p>Naphill Neighbours and the WI – it was agreed that any discount applied for the months not used this year would be deducted from next year's lettings fee.</p>	
<p><b>10. Lettings Secretary's Report</b></p> <p>£2,052 has been banked this month including £720 for the men's football club.</p> <p>Groups are now asking about using the hall.</p>	
<p><b>11. Maintenance Work</b></p> <p>New lights have been installed at a cost of around £300.</p>	<p><b>Clive</b></p>
<p><b>12. Any Other Business</b></p> <p>There has been a request to use the car park for go karting events. After discussion this was agreed and an appropriate fee set.</p>	

**13. Date of Next Meeting**

Virtual meeting via Zoom on Monday 7<sup>th</sup> September.

AGM – still to be scheduled

The meeting closed at 21:00